

3.2.11 The institution’s chief executive officer has ultimate responsibility for, and exercises appropriate administrative and fiscal control over, the institution’s intercollegiate athletics program. **(Control of intercollegiate athletics)**

Compliance Partial Compliance Non-Compliance

Narrative:

The President has ultimate responsibility of the institution’s intercollegiate athletics program. State Board Policy [203.02](#) defines the President’s line of authority and states, “the President of an Alabama Community College System institution is responsible to the Chancellor for the day-to-day operation of the institution. The President is responsible for operating the institution within State Board of Education policy and all applicable state and federal laws.”

The Director of Athletics recommends and discusses policies and procedures with the Dean of Student Services for all intercollegiate athletic programs. Recommendations related to the program are then shared with the President’s Cabinet for final approval by the President. Additionally, the Athletic Director and Dean of Student Services regulate compliance of all athletic programs in accordance with state (Alabama Community College Conference – ACCC) and national (National Junior College Athletic Association – NJCAA) organizations on behalf of, and with full knowledge of, the President. The Chattahoochee Valley Community College (CVCC) [organizational chart](#) shows the President’s delegation of the oversight of intercollegiate athletics. The coaching staff report to the Athletic Director, who reports to the Dean of Student Services, who is a member of the President’s Cabinet.

There is also an [Athletic Advisory Committee](#) that is responsible for annually [reviewing](#) all athletic programs, to include monitoring of specified criteria to maintain academic and athletic eligibility for athletes and reviewing and updating the goals and objectives of the Department of Athletics. The reviews encompass student outcomes, recruiting, publicity, facilities, academic performance, budget, and logistics. Committee recommendations are then discussed with the Dean of Student Services.

The President is ultimately responsible for signing documents such as the [letter of intent and scholarship agreement](#), [NJCAA athletic eligibility](#), [transfer waivers](#) and [release agreements](#).

The President has appropriate fiscal control of the athletics program. The funding of intercollegiate athletics follows the institution’s normal planning/budgeting cycle. Funding requests are based on planning needs and normal travel and operating costs. All budget [requests](#) are subject to the approval of the President. Budget requests for non-routine items must be submitted through a [Form B request](#) to the Strategic Funding Committee each spring. Form B Requests are reviewed, rank ordered, and presented to Cabinet and the President for final approval as noted in [CR2.5](#).

SUPPORT DOCUMENTATION
State Board Policy 203.02: President – Line of Authority
Organizational Chart
Standing Committee 2012-13: Athletic Advisory Committee

[Athletic Advisory Committee Meeting Minutes, Spring 2013](#)

[Letter of Intent and Scholarship Agreement Form](#)

[NJCAA Eligibility Reports](#)

[Transfer Waivers](#)

[Release Agreements](#)

[Budget Request Approval](#)

[Form B Request](#)