

3.2.12 The institution demonstrates that its chief executive officer controls the institution's fund-raising activities. **(Fund-raising activities)**

Compliance Partial Compliance Non-Compliance

Narrative:

Chattahoochee Valley Community College (CVCC) complies with State Board Policies [315.01](#) and [315.02](#) in reference to gift acceptance and fundraising. State Board Policy [315.01](#) offers parameters regarding who can accept gifts and donations to its colleges. Those accepting are limited to State Board Members, Alabama Community College System Chancellor, and the College President. In addition, State Board Policy [315.02](#) prohibits the acceptance of any gift or donation that benefits a Board member, employee of the college system, or a vendor of the college system. In addition, the College further defines its general college fundraising activities in the CVCC [Policy and Procedure Manual](#). A [Fundraising Event Request form](#) and a [Funds Acceptance form](#) are used to request approval of a fundraising activity and request for approval to receive donations on behalf of the college. Each form is routed through the College President for support and approval.

The College has a relationship with the Board of the CVCC Foundation which is a separately [incorporated](#) foundation formed to support the College. The Foundation serves to raise funds on behalf of the College in support of and keeping with the College's mission. The College President serves to define institutional goals that are to be supported by the Foundation, such as scholarships, and all funds distributed in keeping with those goals. An [annual report](#) of fundraising activities is submitted to the System Chancellor.

SUPPORT DOCUMENTATION
State Board Policy 315.01: Gifts and Bequests
State Board Policy 315.02: Solicitation of Gift or Contribution from Vendors
Policy and Procedure Manual 515.01, Student and Organization Fundraising – Pages 66-69
Fundraising Event Request form
Funds Acceptance form
CVCC Foundation Articles of Incorporation
Annual Report of Fundraising Activity – 2011-12