

3.2.13 For any entity organized separately from the institution and formed primarily for the purpose of supporting the institution or its programs: (1) the legal authority and operating control of the institution is clearly defined with respect to that entity; (2) the relationship of that entity to the institution and the extent of any liability arising out of that relationship is clearly described in a formal, written manner; and (3) the institution demonstrates that (a) the chief executive officer controls any fund-raising activities of that entity or (b) the fund-raising activities of that entity are defined in a formal, written manner which assures that those activities further the mission of the institution. **(Institution-related entities)**

Compliance Partial Compliance Non-Compliance

Narrative:

Chattahoochee Valley Community College (CVCC) Foundation is a separate [501\(c\)3](#) entity whose only purpose is to act in support of the mission of Chattahoochee Valley Community College.

The Foundation and the College operate under a [formal agreement](#) which describes the relationship of the Foundation as a separately incorporated entity to the College as member of the Alabama Community College System. Within the agreement and its [mission statement](#), the Foundation defines its purpose to support the College’s mission and only pursue projects that benefit the College.

Liability

The Chattahoochee Community College Foundation Board is liable for its own actions and operations and this responsibility is laid out in the formal agreement between it and the College. The College assumes no liability in its relationship with the Foundation. The Director of Institutional Advancement (formerly Director of Development) and the College President both serve as ex-officio (non-voting) members of the Foundation.

SUPPORT DOCUMENTATION
CVCC Foundation Articles of Incorporation
Agreement between CVCC Foundation and the College
CVCC Foundation Mission Statement