

3.2.6 There is a clear and appropriate distinction, in writing and practice, between the policy-making functions of the governing board and the responsibility of the administration and faculty to administer and implement policy. (**Board/administration distinction**)

X Compliance ___ Partial Compliance ___ Non-Compliance

Narrative:

Distinction of Board and Administration

The governing body for Chattahoochee Valley Community College (CVCC) is the Alabama State Board of Education as stated in State Board Policy [101.01](#). State Board Policy [102.04](#) delegates the authority and responsibility for the operation, management, control, supervision, regulation and improvement of the colleges within the system to the Chancellor and to the President the responsibility for the day-to-day operations of the college. As indicated in State Board Policy [210.01](#) the Board delineates the responsibilities for policy development at both the system and institutional level.

Two examples of this policy-making authority of the Board are provided as evidence of compliance with Comprehensive Standard 3.2.6.

One example of State Board Policy implemented at CVCC is the institutional attendance policy, [811.01](#), published in the [College Catalog and Student Handbook](#). The attendance policy is also included in course [syllabi](#) distributed to students in each class.

Another example is State Board Policy [507.01](#). The CVCC policy [507.01](#), addressing temporary use of campus facilities, specific to the State Board policy is located in the *College Policy and Procedure Manual* and was recently approved August 13, 2012. The local policy gives specific details as to what the college facilities can be used for outside of regular college functions and how to reserve them ([IPAC Auditorium](#), [IPAC Meeting Room](#), [Phenix City Room](#)).

Chattahoochee Valley Community College publishes all policies (State and Local) on the College Intranet under [College Policy](#).

SUPPORT DOCUMENTATION
State Board of Education Policy – 101.01: Governance Responsibility
State Board of Education Policy – 102.04: Chancellor – Decision-making Authority
State Board of Education Policy – 210.01: Policies
State Board of Education Policy – 811.01: Attendance – General
College Catalog and Student Handbook, Class Attendance and Final Exam – Pages 56-57
English 102 Syllabus
State Board of Education Policy 507.01: Temporary Use of Campus Facilities
Policy and Procedures Manual – 507.01, Temporary Use of Campus Facilities – Pages 49-53
IPAC Auditorium Reservation
IPAC Meeting Room Reservation

[Phenix City Room Agreement Form](#)

[College Policy](#)