

Technology Plan 2012-2014

**Chattahoochee Valley
Community College**

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Introduction

The Technology Committee of Chattahoochee Valley Community College, appointed by the Executive Committee, is responsible for assisting the administration, faculty, staff, and students with the optimal use of computer technology to facilitate student learning, to support academic programs, and to promote instructional and administrative innovation. The Technology Committee is comprised of eleven members representing all campus constituencies: administration, faculty, and staff.

The Technology Committee publishes a comprehensive three year technology plan and makes revisions on an annual basis. This publication, the *Technology Plan, 2012-2014*, comprises an analysis and inventory of existing campus technology, purchase recommendations, hardware and software replacement schedules, evaluation of existing campus technology, and an institutional plan for technology-related professional development and training. The philosophy underlying the publication of the plan is one of seeking the highest and best uses of technology in all phases of campus operations, particularly in achieving optimal learning outcomes, while at the same time endeavoring to make the use of technology cost effective and consistent with existing budgetary constraints.

This latest edition of the technology plan updates and supersedes the *Technology Plan, 2009-2011*, published in July, 2008. This edition will be formally reviewed in July by the college's Executive Committee and the Planning Board, a group that represents administration, faculty, and staff. The revisions are based in part on the analysis and review undertaken by the Technology Committee, and in part on the results of a survey conducted in the spring of 2012 on campus perspectives regarding the present and future uses of technology.

The *Technology Plan, 2012-2014*, is designed to be a working document. As the college evolves and technology changes, the plan will be re-evaluated yearly and revised to meet College needs. A new technology plan will be issued in spring 2014. Until that time this document serves as the current plan and may be modified to fulfill needs as the colleges focus evolves.

College Background Information

1. Purpose of Chattahoochee Valley Community College

The purpose of Chattahoochee Valley Community College, a member of the Alabama College System, is to meet the higher education needs of the citizens of the Chattahoochee Valley and others who can benefit from courses, programs, and services of the college. In order to accomplish its purpose, the college provides:

- General Education and other collegiate programs at the freshman and sophomore levels which are designed to prepare individuals for transfer to other colleges and universities
- Occupational and technical programs and other training which are designed to prepare individuals for immediate employment or job advancement and/or promote local economic development
- Life-long learning programs and activities which are designed to provide personal enrichment and improve the quality of life in the community
- Student services and activities which are designed to assist individuals in formulating and achieving educational goals
- Administrative and academic support services that facilitate the delivery of educational programs and training

2. Institutional Goals

To achieve its purpose, the college has developed the following goals:

- To offer high-quality educational programs.
- To expand and strengthen program offerings that prepare students for direct entry into jobs at technical, paraprofessional, and entry-level management positions.
- To provide educational and support programs that ensure student success.
- To develop community service and continuing education programs, strengthen links with high schools and community agencies, and promote the economic, educational, and cultural development of the service area.
- To provide and maintain a comprehensive program of advising, counseling, and testing services and extracurricular activities that enrich the cultural, social, physical, and intellectual lives of students.
- To practice broad-based systematic planning of the College's educational programs, academic and student support services, community service programs, and administrative processes.

Technology Mission

The technology mission of Chattahoochee Valley Community College is to provide a positive and supportive environment that maximizes learning through technology. In accordance with Section 9.1.11 of the college's *Policy Manual*, the institution "acknowledges that Information Technology (IT) resources and services are essential for support of the college's instructional and administrative service functions. Therefore, it is the policy of the college to provide, to the extent that financial resources allow appropriate technical resources and support to both academic and administrative service areas of the college." The Technology Committee is responsible for establishing priorities for usage between these two areas and for ensuring that academic and administrative needs are adequately served.

Technology Goals and Objectives

To aid in the achievement of its mission, the Technology Committee has developed the following goals and objectives:

1. To ensure that faculty, staff, and students have equitable and appropriate access to technology to meet their teaching and learning needs.
 - Conduct an annual inventory of campus computing equipment and software, and project the future need for new purchases, replacements, and upgrades.
 - Explore and implement new technologies to enhance the learning environment.
2. To ensure that existing infrastructure supports the use of current technology.
 - Complete an inventory of existing classroom technology infrastructure.
 - Develop a three to four year plan for converting existing classrooms to the desired technology standard.
 - Develop cost projections to keep classroom technology and networking infrastructure current.
3. To ensure that all faculty and staff have opportunities to increase awareness and knowledge of new technology.
 - Research and distribute information regarding available technology to employees
 - Survey the faculty and staff to identify their technology training needs
 - Coordinate on-campus professional development activities.
 - Evaluate annual professional development activities.
4. To ensure adequate support for the distance learning program.

- Explore and implement new technology to support the college's distance learning program
 - Provide requisite technical support and training to faculty and staff
 - Evaluate program's technical performance and make recommendations for possible expansion and improvement
 - Coordinate analysis and review with Distance Learning Committee and provide adequate technology support to meet the institution's distance learning objectives
5. To ensure the appropriate evaluation of the impact and effect of application technology on teaching and learning.
- Develop protocols and procedures for assessing impact of technology on teaching and learning.
 - Implement assessment in future technology planning.

Current Use of Technology

1. Current Use of Technology

In an effort to provide quality education, the college utilizes technology in many forms and settings. More than 500 desktop computers, 80 laptops, 11 servers, 40+ laser printers, and various networking infrastructure components are deployed on campus. Of the total number of computers, 93% are four years old or less. (See appendix F.) The Technology Committee constantly reviews the replacement schedule and rotates older machines with new purchases.

2. Infrastructure

Stackable Foundry layer-3 switches lie at the heart of the campus network. They provide redundancy and connectivity for the campus. These switches are installed in the Main Distribution Facility (MDF) within the Information Systems Office located on the second floor of Wallace Hall. They act as the center-point of all networking operations. They provide Gigabit connections to all computers within the administration building as well as 1 or 10 Gigabit fiber connections to each additional building on campus. Each building has a minimum of one Brocade switch capable of Gigabit connections to each desktop. These switches reside in the Intermediate Distribution Facility (IDF) located in each of the outlying buildings. Traffic is segmented physically using VLAN technology, to prevent access to the college administrative systems by unauthorized users on campus. The student and administrative systems use private addressing schemes behind a Sonicwall 2040 Pro firewall to prevent unauthorized external access to the internal network. All student traffic remains on a separate physical network and is forced to exit the student network and re-enter the administrative side through the firewall just as all other external traffic does.

Technology Budget

CVCC budgets annually between \$200,000 and \$450,000 for campus technology needs. The college's sources of funding for technology include:

1. Student technology fee revenue collections
2. Federal vocational grant
3. General state appropriation

Technology Priorities

Technology priorities are specified on page 84 of the College's *Policy Manual*.

1. Priorities of the network for academic use are as follows:

- 1) Development and delivery of classroom instruction and web-based learning;
- 2) Computer-assisted instruction and self-paced instruction in open labs;
- 3) Open lab for student use outside class;
- 4) Library access on campus as well as the Alabama Virtual Library;
- 5) Testing;
- 6) Internet use for research;
- 7) Web access to student records for registration, grades, and other individual student information;
- 8) E-mail access.
- 9) Wireless access for students using their personnel devices

2. Priorities of the network for administrative use are as follows:

- 1) Student information system;
- 2) Student financial aid;
- 3) Financial accounting;
- 4) Payroll/personnel;
- 5) Network file and print services;
- 6) E-mail access;
- 7) Internet access;
- 8) All other areas of services.

Purchase recommendations for 2012-2014

Year	Activities	Description of Activities	Estimated Cost
2012-2013	Purchase 53 new PCs	Begin fulfillment of computer needs for testing centers.	\$53,000.00
	Purchase 20 new Laptops	Replace ageing faculty laptops with newer machines and docking stations.	\$30,000.00
	Shoretel Phone System service agreement.	Ongoing maintenance and software updates for the campus phone system	\$7,500.00
	Purchase 1 Dell Poweredge server	Additional Server to serve as a failover for other critical servers.	\$5,000.00
	Purchase 1 Dell Equalogic SAN	Replace shared storage and server storage with more robust, up-to-date system.	\$30,000.00
	Maintain/upgrade/renew Classroom management software/license	Maintain/renew Blackboard license	\$20,000.00
	Purchase/upgrade Microsoft Agreement	To upgrade existing software and operating systems for instructional and administrative use.	\$7,500.00
	Renew maintenance and support agreement with Alliant Data Systems	To ensure optimal upgrade and use of Campus Key.	\$60,000.00
	Professional Development activities	To improve the technology-related professional skills of faculty and staff	\$5,000.00
	Instructional software Turnitin.com	Aide in the prevention of plagiarism of assignments.	\$2,300.00
	Instructional software Camtasia	Video capture software for classroom lecture and additional review.	\$3,000.00
	Instructional software Respondus	Plug in software for online testing to aid in the prevention of cheating	\$4,000.00

Purchase Recommendations for 2010-2011

Year	Activities	Description of Activities	Estimated Cost
2013-2014	Purchase 75 new PCs	New computers for fulfillment of computer needs.	\$75,000.00
	Purchase Brocade switches.		\$7,000.00
	Purchase Brocade access points	Replace aging AP's on campus.	\$8,000.00
	Maintain/upgrade/renew distance learning software/license	Maintain/renew Blackboard software/license	\$20,000.00
	Maintain Sonicwall Firewall Appliance	Maintain Sonicwall software/maintenance Lic.	\$3,800.00
	Maintain Brocade Switches and Routers	Maintain Brocade maintenance agreement	\$7,500.00
	Off site backup and recovery of student information system.	Implement and maintain an off-site backup and recovery system for our student information system.	\$14,500.00
	Maintenance and technical support for Camtasia	Camtasia license renewal and online storage	\$7,000.00
	Renew maintenance and support agreement with Alliant Data Systems	To ensure optimal upgrade and use of Campus Key.	\$60,000.00
	Purchase/upgrade Microsoft Agreement	To upgrade existing software and operating systems for instructional and administrative use.	\$5,000.00
	Instructional software Turnitin.com	Aide in the prevention of plagiarism of assignments	\$2,300.00
Total Estimated Cost:			\$210,100.00

Purchase Recommendations for 2011-2012

Evaluation of Technology Plan 2011-2012

1. Purpose of Evaluation

The purpose of the evaluation of the *Technology Plan* is to determine whether the *Technology Plan* adequately meets the needs of the faculty, staff, and students; to determine the extent of implementation of the plan; to identify the problems concurrent with the implementation; and to modify the plan as determined by the evaluation, by unforeseen College needs, and by requirements established by external agencies.

2. Achievements

The college continued its investment in technology by acquiring 45 new computers for the nursing instructional lab and replacing Owen Hall networking infrastructure with the latest networking and wireless capabilities.

A summary of technology achievements follows:

1) New Purchases

During the 2011-2012 academic year the college purchased over 100 new computers and other network hardware equipment to fulfill the needs of the nursing program. Computer classrooms located in the IPAC building, 3rd Floor are up to date with the latest versions of Microsoft Office which includes, Word processing, spreadsheet, and data base software required for class as well as specific course-related software.

2) Plan Approval by Planning Board

The Technology Committee Chair, Jody Noles, presents the updated *Technology Plan* to the Planning Board each year in order to have it reviewed and approved as well as to ensure that the *Technology Plan* is consistent with the college's institutional goals and planning priorities. The chair of the Technology Committee presented the 2011-2012 edition of the plan to the Planning Board. The Planning Board members reviewed and approved the *Technology Plan, 2011-2012* on April 21, 2011.

3) Communication with the College Employees

Communication between the Technology Committee and employees is crucial in identifying their technology needs and implementing the technology plan. The Technology Committee encourages employee involvement in the process. Every year, the committee surveys employees for their opinions on the current plan, their recommendations and suggestions on the future plan, and their technology training needs. Each suggestion or recommendation is discussed in committee meetings and solutions proposed and implemented. In the recent *Technology*

Committee User Survey and Needs Assessment, 83.3% of respondents indicated that they were aware of the *Technology Plan* (65% for last year). In addition, 61.1% of respondents indicated that their input was solicited prior to the publication of last year's technology plan (47.4% for last year). The Technology Committee will work diligently to achieve increased employee involvement in this process. Only by broadening participation and commitment, can the institution identify its college-wide technology needs and ensure that these needs are met.

3. Recommendations for improvement

While significant progress has been made, improvement can still be made in making the plan more comprehensive in identifying and prioritizing technology needs. The key to improvement is increasing awareness of current available technology and associated best practices. Improvement can also be made in the degree of coordination among assessment efforts, institutional planning entities, and the budget process. The Technology Committee is working with the Planning Board, and other functional units for solutions.

Conclusion

The college's technology infrastructure has progressed well beyond the range and scope of the initial technology plan. The new plan, when implemented, will place the college in the mainstream of community colleges using technology to facilitate student learning and provide support services to students. The plan will provide a technology infrastructure that will enable faculty to develop and deliver a diverse range of academic programs, addressing the needs of the community the college serves. The outcome will be an institution with increased responsiveness to the needs of its constituencies.

Technology Committee Members

Jody M. Noles, Committee Chair

Saundra Noles, Recorder
Brenda Kelley
Greg Spence

Reggie Gordy
Wayne King
Susan Young

Christine Cupp
Sheila Larkin
Janet Ormond (Liaison)

Appendix A: Technology Equipment Purchases for 2011-2012

Location	Technology Needed	Qty	Cost Each	Extended
IPAC - Nursing Lab (323)	Computers	45	\$971.00	\$43,695.00
Admin/Instructional	Brocade POE Switches	2	\$3,499.00	\$6,998.00
Instructional	New Faculty Laptops	6	\$1,250.00	\$7,500.00
Administrative	Computers	25	\$1,026.00	\$25,650.00
Instructional	Workforce Development	50	\$808.00	\$40,400.00
Admin/Instructional	Brocade Support 8X5	1	\$6,689.32	\$6,689.32
Admin/Instructional	Sonicwall Support 24X7	1	\$3,602.57	\$3,602.57
Instructional	Blackboard Support	1	\$15,000.00	\$15,000.00
Instructional	Microsoft Alliance	1	\$7,389.15	\$7,389.15
Administrative	Alliant Software	1	\$60,000.00	\$60,000.00
Instructional	Camtasia Relay	1	\$6,700.00	\$6,700.00
Instructional	Turnitin.com Software	1	\$2,200.00	\$2,200.00
Total				\$225,824.04

Budget Grand Total for 2010-2011

\$225,824.04

Appendix B: Technology Equipment Purchases for 2012-2013

Location	Technology Needed	Qty	Cost Each	Extended
Administrative	WorkKeys Testing Center	25	\$1,000.00	\$25,000.00
Instructional	Compass Testing Center	28	\$1,000.00	\$28,000.00
Admin/Instructional	Brocade Support 8X5	1	\$6,689.32	\$6,689.32
Admin/Instructional	Sonicwall Support 24X7	1	\$3,602.57	\$3,602.57
Instructional	Blackboard Support	1	\$15,000.00	\$15,000.00
Instructional	Microsoft Alliance	1	\$7,389.15	\$7,389.15
Administrative	Alliant Software	1	\$60,000.00	\$60,000.00
Instructional	Camtasia Relay	1	\$6,700.00	\$6,700.00
Instructional	Turnitin.com Software	1	\$2,200.00	\$2,200.00
Total Estimated Cost				\$154,581.04

Budget Grand Total for 2010-2011

\$225,824.04

Appendix C

Chattahoochee Valley Community College

Responsible Computing and Acceptable Use Policy

The guiding principle of Chattahoochee Valley Community College's Information Technology, consistent with the College's statement of philosophy and purpose, is to:

- Provide students with access to instructional technology and support in order to advance objectives for teaching and learning by facilitating access to information outside the classroom;
- Provide faculty with the instructional technology to enhance teaching and learning;
- Provide staff members with a computing environment that fosters productivity and assists in accomplishing job objectives.

In order to achieve these objectives, it is necessary to set forth policy guidelines for all users of the College's computing resources. This policy is applicable to, but is not limited to, the use of computing resources found in/on student computing labs, desktop workstations, administrative computers and workstations, campus network facilities (such as electronic mail systems, network connections), the World Wide Web, and all other technology-related resources of the College. All users of the computing resources are responsible for reading and understanding this policy.

Rights and Responsibilities

The rights of academic freedom and the freedom of expression apply to the use of Chattahoochee Valley Community College's computing resources. Along with these rights there are associated responsibilities and limitations. The College supports a campus and computing environment open to the free expression of ideas, including unpopular points of view. The use of the College's computing resources is subject to College policies and local, state and federal laws. Acceptable use always is ethical, reflects academic honesty, and shows restraint in the consumption of shared resources. It demonstrates respect for intellectual property, ownership of data, system security mechanisms, and individuals' rights to privacy and freedom from intimidation and harassment.

These rules apply to all users of the College's computing resources, whether affiliated with the College or not, and to all users of those resources whether on campus or from remote locations. Users do not own accounts on College computers but are granted the privilege of using the College computing resources. All users of the Chattahoochee Valley Community College's Intranet will be authenticated for security and access rights.

1. Users of College computing resources must comply with federal and state laws, College rules and policies, and the terms of applicable contracts, including software licenses, while using the college computing resources. Examples of applicable laws, rules, and

policies include the laws of libel, privacy, copyrights, trademark, obscenity and child pornography; the *Electronics Communications Privacy Act* and the *Computer Fraud and Abuse Act*, which prohibit “hacking,” “cracking,” and similar activities; the *Student Code of Conduct*; and the College’s Sexual Harassment Policy.

2. Users are responsible for keeping their accounts and passwords secure. Users are responsible for all activities on their user ID or that originate from their systems. It is important to choose a password that is secure. Under no circumstances should users allow anyone else to use their personal account and password.
3. Certain limits are in place for the purpose of ensuring the efficient operation of College computing resources. Users of the computing resources may be asked to limit or refrain from specific uses if, in the opinion of the system administrator, such uses interfere with the efficient operation of the computer systems.
4. Users must not use College computing resources to gain unauthorized access to remote computers or to impair or damage the operation of the College’s computers, networks and peripherals. This includes, but is not limited to, blocking communication lines and running, installing, or sharing virus programs. Deliberate attempts to circumvent data protection or other security measures are not allowed.
5. Users must have the appropriate authorization to use College trademarks and logos while using College computing resources.
6. This policy may be modified as deemed appropriate by the College. Users are responsible for reading and understanding this policy and should periodically review this policy as posted in the *College Operations & Policy Manual* and *College’s Catalog & Student Handbook*.

Enforcement

The College considers violations of the general rules of acceptable use to be a serious offense. Users who violate this policy may be denied access to College computing resources and be subject to other penalties and disciplinary action, both within and outside the College. Alleged violations will be investigated, and appropriate disciplinary action will be taken. However, the College may temporarily suspend, block, or restrict access to an account or computing resources (i.e. network ports, processes) independently of such procedures, as it deems necessary to protect the integrity, security or functionality of College or other computing resources or to protect the College from liability. The College may also refer suspected violations of applicable law to appropriate law enforcement agencies.

Information Privacy and Security

1. Under the Electronic Communications Privacy Act of 1986 (Title 18 U.S.C. section 2510et. Seq.), users are entitled to privacy regarding information contained in their accounts. This Act, however, allows system administrators or other College employees to access user files in the normal course of system management when necessary to protect

the integrity of computer systems or the rights or property of the College. At times, the system administrator may also need to access files to ensure compliance with College policy. User files may be subject to search by law enforcement agencies under court order if such files contain information that may be used as evidence in a court of law. System administrators are obligated professionally and morally to maintain the confidentiality of user files, email and activity logs. The College may also specifically monitor the activity and accounts of individual users of computing resources, including individual login sessions and the content of individual files, without notice, when the College determines that:

- a. It is necessary to protect the integrity, security and functionality of College or other computing resources or to protect the College from liability;
 - b. There is reasonable cause to believe the user has violated or is violating this policy;
 - c. An account appears to be engaged in unusual or unusually excessive activity; or
 - d. The law otherwise permits it.
2. Although the College considers email to be private, it also recognizes that email facilities are supported on the computing networks, hardware, and software, which are the property and responsibility of Chattahoochee Valley Community College. Therefore, as indicated above, the College reserves the right to access and examine email messages in accordance with technical support, system maintenance needs, and College policy.
 3. The College employs various measures to protect the information of its computing resources and its users' accounts. Users should be aware that the College cannot guarantee security and confidentiality. Users should engage in safe computing practices by establishing appropriate access restrictions for their accounts, making frequent back-up of critical files, and guarding their passwords.

Commercial and Personal Use

College computing resources are not to be used for personal commercial purpose or for personal financial or other gain. Limits may be imposed upon personal use in accordance with normal supervisory procedures concerning the use of College equipment.

Appendix D

Chattahoochee Valley Community College

E-mail Policy and Guidelines

Purpose

Chattahoochee Valley Community College provides email access to faculty and staff to help them be more effective in performing their work-related duties. The goal of the college email system is to facilitate faster and more efficient communications both internally and externally.

General Guidelines

Users are permitted to use college email for personal correspondence, provided that it is used in a reasonable manner and is not abused.

Users should:

1. Be mindful that any email sent using the College's email system contains the College's domain name and is therefore a reflection of the College as well as the individual sending the email.
2. Send, copy or forward email only to people when reasonably sure that the recipient(s) has/have a need or desire to read it.
3. Be aware before forwarding an email message that the original sender may have considered that email a private communication. Users should forward an email only when they are certain that they have the original sender's approval.
4. Verify the validity of any email that comes with instructions to forward. Many of the mass emails, warning of some threat such as new virus, offering some incentive for forwarding the email, or requesting help for someone in need, are hoaxes. There are many Internet sites, such as www.urbanlegends.com, that have archives where these can be verified.
5. Scan all attachments for viruses before sending or downloading.

Policies

Users must:

1. Refrain from using the college's email system to transmit anything that the recipient might consider obscene, pornographic, threatening, harassing, or otherwise offensive.
2. Adhere to all other college policies pertaining to general computer and Internet usage, in addition to the specific policies stated above.

Appendix E

Chattahoochee Valley Community College

Internet Use Policy

Introduction and Statement of Mission for the Chattahoochee Valley Community College Web

Chattahoochee Valley Community College's Internet use is a continuation of the College itself, as a comprehensive, public, two-year community college that exists to provide an educational environment in which the needs of the individual students, the community, and other target audiences can be met. Consistent with the College mission, Internet use and Web page development at Chattahoochee Valley Community College are intended to put the learner's needs first by being responsive and innovative, as well as being a catalyst for life-long learning. In addition to facilitating the educational process for students, Internet use is intended to support administrative efforts in research, to enhance course delivery and the teaching process for faculty, and to make available more resources for the staff.

The use of information technology must be consistent with the philosophy and purpose of the College. Those who access the Internet with College resources are required to conduct themselves in an ethical and legal manner, and to adhere to the conditions of use set forth in this document.

Eligibility for access and use is a privilege granted by Chattahoochee Valley Community College to the students, faculty, staff, and others permitted by the College. The College reserves the right to extend, limit, restrict or deny privileges and access to its information resources. The College recognizes that local, state, and federal laws relating to copyright, security, and other statutes regarding Internet use bind all members of the College.

General Guidelines for Web Pages

All Web pages must bear a direct relationship to the mission and purpose of the College and will conform to all College policies. Responsibility for the content, accuracy, and maintenance of a Web page rests with the developer/author of the page. The institution reserves the right to periodically review the appropriateness of any Web pages associated with the College.

College Related Web Pages

Office, Division, or Discipline Web Pages

The Division Chair or Director is ultimately responsible for the content and maintenance of Web pages representing the duties of office.

Student Clubs, Organizations or Program Pages

A College-based organization or program Web page will be considered upon the recommendation of the designated faculty or administrative sponsor. The designated faculty or administrative sponsor is responsible for the content and quality of the information presented via the Web.

Faculty or Staff Pages

The faculty or staff member who develops a Web page is responsible for the content and quality of the information presented via the Web.

Responsibilities of Users

Users of the College's Internet resources are expected to comply with the following criteria for responsible usage:

1. The use of Internet resources should be consistent with the College's mission to further the educational process by facilitating the acquisition and exchange of knowledge, by encouraging collaborative projects, and by enhancing resources available to administration, faculty, staff and students.
2. The use of Internet resources should conform to any regulations, policies, and procedures established in the College's *Student Handbook*.
3. Individuals must take all reasonable precautions to prevent unauthorized access to Internet accounts or any other accounts and are expected to report any violations of this policy and/or security problems to appropriate personnel.
4. The use of Internet resources should comply with ethical and legal standards. The following would be considered unethical or illegal:
 - A. Using the Internet resources in a manner that creates a hostile environment, which may include but is not limited to, harassing, threatening, stalking, libeling, slandering other persons, or in any way that might damage community relations.
 - B. Using the Internet resources in a manner that violates the privacy of other users or persons.
 - C. Copyright infringement.
 - D. Using the Internet resources to knowingly upload or download pornography.
 - E. Using the Internet resources to operate or engage in scams, pyramid schemes, or in any commercial venture.
5. Individuals shall refrain from the intentional waste of limited computer resources.

Sanctions

Use of the College's Internet resources is a privilege, not a right. The College reserves the right to do the following:

1. Alter the provisions of this policy as needed.
2. Change the conditions of use of its Internet resources.
3. Terminate or change, without notice, the nature of access to these resources.

Users who violate College policy or the standards for legal and ethical usage may have the privilege of use revoked without notice. Violators may be reported to appropriate personnel. Those using these resources for illegal acts are subject to prosecution by local, state, or federal authorities.

Limitations of Liability

1. Access

The Internet World Wide Web is a global network unregulated by local, state, federal, or international authority. Material on the Internet may be controversial, offensive, disturbing, erroneous, or illegal. Because the College has no control over nor does it monitor materials on the Internet, it cannot be held responsible for such material, for controlling access to it, or for protecting patrons from offensive material. The College disclaims any warranty for the accuracy, timeliness, authoritativeness, or usefulness of such materials and shall have no liability for any direct or indirect damages resulting from the use of Internet material. Access to, or use of, the Internet by minor children is solely the responsibility of the parent or legal guardian.

2. Links to Internet Sites

The College, through its web site, provides links to helpful sites that are consistent with the mission and purpose of the College. However, because of the unregulated nature of the Internet, the College cannot monitor nor be responsible for the content or availability of these sites, nor for any subsequent links.

3. Violation of Privacy

The College disclaims any liability or responsibility for the violation of privacy of any individual by a user. Such responsibility shall rest solely with the user.

4. User of Copyrighted Materials

The College disclaims any liability or responsibility for copyright infringement by a user. Such responsibility shall lie solely with the user.

5. Computer Viruses

Because the Internet is unregulated, viruses that are potentially harmful to the user's computer system may be downloaded from the World Wide Web. Responsibility for identifying and eliminating such viruses downloaded in data or files rests with the user. The College disclaims any responsibility for damages resulting from viruses transmitted through data or files obtained through the use of the College's electronic information systems.