

**THE STATE BOARD OF EDUCATION OF THE STATE OF ALABAMA
MINUTES OF THE MEETING HELD ON
THURSDAY, SEPTEMBER 27, 2012, 9:30 AM
AS BOARD OF TRUSTEES
FOR THE POSTSECONDARY INSTITUTIONS UNDER ITS CONTROL**

The State Board of Education of the State of Alabama (also referred to herein as the Board) met in official session to consider postsecondary education matters beginning at 9:30 a.m. on Thursday, September 27, 2012, in the Board Room of the Alabama Center for Postsecondary Education in Montgomery, Alabama. The meeting was called in accordance with Section 16-3-7, *Code of Alabama* 1975.

**PRESIDING: MRS. STEPHANIE BELL
VICE PRESIDENT**

The postsecondary meeting was called to order by Mrs. Bell. The Pledge of Allegiance followed the invocation by Mrs. Ella Bell.

On roll call, the following Board members were present:

Mrs. Ella Bell
Mrs. Stephanie Bell
Dr. Charles Elliott
Mrs. Mary Scott Hunter
Mr. Randy McKinney
Mr. Gary Warren

Dr. Yvette Richardson arrived after roll call at 9:33 a.m.

Also present was Ms. Susan Price, Interim Chancellor of the Department of Postsecondary Education. Absent were Mrs. Betty Peters and Governor Robert Bentley.

APPROVAL OF AGENDA

Chancellor Price recommended the addition to the agenda of item VIII.A.8. Shelton State Community College, Resignation of the President. On motion by Mrs. Ella Bell, second by Mrs. Hunter, the Board voted unanimously to approve the agenda as recommended.

APPROVED

MINUTES OF AUGUST 23, 2012 MEETING AND AUGUST 23 & 24, 2012 SPECIAL CALLED MEETING

On motion by Mrs. Hunter, second by Mrs. Ella Bell, the minutes of the August 23, 2012 Meeting and the August 23 & 24, 2012 Special Called Meeting were approved unanimously as presented.

SECTION VI

PUBLIC HEARING

There were no individuals registered to speak to the Board during the Public Hearing.

SECTION VII

(INSTRUCTIONAL AND STUDENT SERVICES, FACILITIES, FISCAL,
INFORMATION TECHNOLOGY AND WORKFORCE DEVELOPMENT AND CAREER AND
TECHNICAL EDUCATION)

ADOPTED

On motion by Dr. Elliott, second by Dr. Richardson, the Board voted unanimously to adopt the following sixteen (16) items:

**JOHN C. CALHOUN COMMUNITY COLLEGE
ASSOCIATE IN APPLIED SCIENCE DEGREE AND
CERTIFICATE IN SURGICAL TECHNOLOGY**

The Board approved Calhoun Community College's application for an Associate in Applied Science Degree and Certificate Award in Surgical Technology, to be implemented Spring Semester 2013. Fiscal consideration: The College projects that \$8,000 is required to support this program. A total of \$1,126,487 will be available through internal allocations, extramural funds, and tuition.

**JOHN C. CALHOUN COMMUNITY COLLEGE
ATHENS STATE UNIVERSITY
CONSTRUCTION PROJECT – 12.281.2012.003**

The Board granted Calhoun Community College and Athens State University authorization to construct a 45,000-square-foot building as Phase II of the Alabama Center for the Arts. Planning must be completed and construction contracts executed no later than June 23, 2013, or this authorization will expire. Fiscal consideration: \$10,000,000 (\$3,000,000 – Calhoun Community College Plant Fund [Unexpended]; \$3,000,000 – Athens State University Plant Fund [Unexpended]; \$2,000,000 – Calhoun Community College Current Restricted Fund; and \$2,000,000 – Athens State University Current Restricted Fund)

**CHATTAHOOCHEE VALLEY COMMUNITY COLLEGE
ADDITIONAL AUTHORIZATION ON RENOVATION PROJECT – 24.170.2012.001**

The Board granted Chattahoochee Valley Community College authorization to expend additional funds on the renovation of the Athletic Complex, previously approved on June 28, 2012. Fiscal consideration: \$128,257 – College Plant Fund (Unexpended)

**RESOLUTION TO CONVERT AN INSTRUCTIONAL ROLE MATRIX FOR
J.F. DRAKE STATE TECHNICAL COLLEGE**

WHEREAS, there exists an identifiable need to transform the instructional role matrix of J.F. Drake State Technical College for the purpose of: focusing on dynamic human health and growth and development needs; enhancing total environments for learners and learning; teachers and teaching; assessing marketability standards; specifying training prescriptions; activating and sustaining economic development partnerships; energizing fund sourcing and affording cost effective practices; promoting effective community alliances; delivering technology and technical skills-emphasis development and collegiate programming; empowering professional development and innovative change; and providing responsive support and assistance to constituents in the College's designated service area; and

WHEREAS, J. F. Drake State Technical College was created by an act of the Alabama Legislature of 1961 as the Huntsville State Vocational and Technical School, renamed J.F. Drake State Technical Trade School in 1966, later designated Technical College in 1973 with J. F. Drake State Technical College as its revised name, and is under the authority of the Alabama State Board of Education; and

WHEREAS, the College was initially accredited by the Council on Occupational Education and was granted membership in 2012 by the Southern Association of Colleges and Schools of the Commission on Colleges (SACS COC); and

WHEREAS, the College's enrollment of students in 1961 has grown to over 1,000 students; and

WHEREAS, the College is responsible for contributing substantial presence and support to community; and

WHEREAS, the College has consistently adhered to regulatory fiscal guidelines while exercising sound budgetary practices applicable to operations and capital construction budgeting; and

WHEREAS, the availability of funding resources from state appropriations, internal reallocations, extramural funds, and student revenue through tuition and fees are deemed adequate to meet tactical and strategic development and therewith enhance quality student learning opportunities, fulfill stakeholder expectation in the community served by the College, and support economic development in community served by the College and the State of Alabama; and

WHEREAS, the College has aggressively demonstrated successful collaboration with the communities, businesses and industries to sustain noteworthy service to constituencies and to promote a state of readiness for the designation of community and technical college; and

WHEREAS, the comprehensive program offerings, the institutional planning and assessment practices, and the qualitative vitality standards of the College are compliant with the applicable definitions and guidelines of the Department of Postsecondary Education, the Alabama Commission on Higher Education, and the Southern Association of Colleges and Schools of the Commission on Colleges (SACS COC); and

WHEREAS, the Chancellor of the Alabama Community College System is empowered to verify the scope and viability of programmatic, administrative, fiscal and service operations as presented by the President of J.F. Drake State Technical College:

NOW, THEREFORE, BE IT RESOLVED, that in consideration of the above premises, the Chancellor herewith petitions that the instructional role matrix for the College be changed to include the delivery of instruction of Associate in Applied Science (A.A.S) degree by the Code of Alabama (1981 Cumulative Supplement) Title 16-5-10 (7) and, further, to recognize this expanded role in pertinent documents of record.

GADSDEN STATE COMMUNITY COLLEGE
RENOVATION PROJECT – 28.193.2012.004

The Board granted Gadsden State Community College authorization to renovate the Electronics Lab on the Ayers Campus. Planning must be completed and construction contracts executed no later than June 23, 2013, or this authorization will expire. Fiscal consideration: \$485,000 – College Plant Fund (Unexpended)

T. A. LAWSON STATE COMMUNITY COLLEGE
ADDITIONAL AUTHORIZATION ON RENOVATION PROJECT – 13.370.2012.001

The Board granted Lawson State Community College authorization to expend additional funds on the renovation of the A. G. Gaston Building on the Birmingham Campus, previously approved on March 22, 2012. Fiscal consideration: \$2,250,000 – Current Restricted Fund (Title III B – HBCU)

SNEAD STATE COMMUNITY COLLEGE
REVISION OF DORM RATE

The Board authorized Snead State Community College to reduce the summer dorm rate by \$275 from \$975 to \$700 per student per semester, effective Summer Semester 2013. Fiscal consideration: Minimal

GEORGE C. WALLACE COMMUNITY COLLEGE – DOTHAN
REFUNDING OF BOND ISSUES

The Board authorized the issuance of its \$6,180,000 Wallace Community College – Dothan Revenue Refunding Bond, Series 2012, for the purpose of refunding the Board's George C. Wallace Community college – Dothan Tuition Revenue Bonds, Series 2003. Other details of the said Series 2012 Bonds will be set forth in the attached resolution. Fiscal consideration: \$1,200,000 – Approximate savings on the refinancing

LURLEEN B. WALLACE COMMUNITY COLLEGE
PURCHASE OF COMPUTER EQUIPMENT

The Board authorized Lurleen B. Wallace Community College to purchase new computers. This purchase must be completed no later than March 27, 2013, or this authorization will expire. Fiscal consideration: \$147,200 – College Plant Fund (Unexpended)

ALABAMA COMMUNITY COLLEGE SYSTEM AND
POSTSECONDARY PRISON EDUCATION
ALLOCATION OF THE 2011-2012 OPERATIONS AND MAINTENANCE APPROPRIATION
ALLOCATION OF THE 2011-2012 POSTSECONDARY PRISON EDUCATION APPROPRIATION

The Board approved the allocation of a portion of the 2011-2012 Education Trust Fund (ETF) appropriation for operations of the two-year colleges and the 2011-2012 postsecondary prison education appropriation as recommended by the Chancellor. Fiscal consideration: \$2,050,000 – 2011-2012 Education Trust Fund Appropriation

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| \$300,000 | Southern Union State Community College |
| \$150,000 | Enterprise State Community College |
| \$200,000 | Lawson State Community College |
| \$200,000 | Trenholm State Community College |
| \$154,000 | Bevill State Community College |
| \$116,000 | Lurleen B. Wallace Community College |
| \$130,000 | Ingram State Technical College |
| \$100,000 | Alabama Southern Community College |
| \$100,000 | Wallace State Community College – Selma |

\$100,000 Faulkner State Community College
\$100,000 Wallace Community College – Dothan
\$100,000 Reid State Technical College
Up to \$300,000 (prison education funds) Ingram State Technical College

ALABAMA COMMUNITY COLLEGE SYSTEM
ALLOCATION OF 2012-2013 STATE WORKFORCE DEVELOPMENT FUNDS
CAREER COACH PROGRAMS

The Board authorized the allocation of a portion of the 2012-2013 State Workforce Development and Special Populations Training Funds for the Career Coach program as outlined below. Fiscal consideration: \$385,000 – 2012-2013 State Workforce Development Funds; and \$245,000 – 2012-2013 Education Trust Fund Special Populations Training Appropriation

Workforce Development Funds

\$35,000 Calhoun Community College
\$35,000 Central Alabama Community College
\$35,000 Chattahoochee Valley Community College
\$35,000 Faulkner State Community College
\$35,000 Gadsden State Community College
\$35,000 Lawson State Community College
\$35,000 Lurleen B. Wallace Community College
\$35,000 Northeast Alabama Community College
\$35,000 Northwest-Shoals Community College
\$35,000 Snead State Community College
\$35,000 Wallace State Community College – Hanceville

Special Populations Funds

\$35,000 Bishop State Community College
\$35,000 Drake State Technical College
\$35,000 Reid State Technical College
\$35,000 Southern Union State Community College
\$35,000 Trenholm State Technical College
\$35,000 Wallace Community College – Dothan
\$35,000 Wallace State Community College – Selma

ALABAMA COMMUNITY COLLEGE SYSTEM
ALLOCATION OF 2011-2012 STATE WORKFORCE DEVELOPMENT FUNDS
FOR DUAL ENROLLMENT/ECEP

The Board authorized the allocation of a portion of the 2011-2012 State Workforce Development Funds for Career Technical Dual Enrollment/ECEP programs as outlined below. Fiscal consideration: \$1,250,000 – 2011-2012 State Workforce Development Funds

\$175,000 Calhoun Community College
\$269,000 Enterprise State Community College
\$211,000 Faulkner State Community College
\$152,000 Northeast Alabama Community College
\$200,000 Northwest-Shoals Community College
\$153,000 Reid State Technical College
\$ 90,000 Trenholm State Technical College

ALABAMA COMMUNITY COLLEGE SYSTEM
ALLOCATION OF 2012-2013 STATE WORKFORCE DEVELOPMENT FUNDS AND SPECIAL
POPULATIONS TRAINING FUNDS FOR DUAL ENROLLMENT/ECEP

The Board authorized the allocation of a portion of the 2012-2013 State Workforce Development and Special Populations Training Funds for Career Technical Dual Enrollment and/or ECEP programs as outlined below. Fiscal consideration: \$500,000 – 2012-2013 State Workforce Development Funds; and \$549,000 – 2012-2013 Education Trust Fund Special Populations Training Appropriation

Workforce Development Funds

\$108,000 Alabama Southern Community College
\$ 85,000 Gadsden State Community College
\$ 50,000 Jefferson State Community College
\$ 90,000 Lurleen B. Wallace Community College

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| \$ 73,000 | Snead State Community College |
| \$ 30,000 | Southern Union State Community College |
| \$ 64,000 | Wallace Community College – Dothan |

Special Populations Funds

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| \$ 80,000 | Bevill State Community College |
| \$ 82,000 | Bishop State Community College |
| \$ 30,000 | Central Alabama Community College |
| \$ 29,000 | Chattahoochee Valley State Community College |
| \$ 85,000 | Drake State Technical College |
| \$ 20,000 | Jefferson Davis Community College |
| \$ 63,000 | Lawson State Community College |
| \$160,000 | Wallace State Community College – Hanceville |

ALABAMA COMMUNITY COLLEGE SYSTEM
ALLOCATION OF 2012-2013 WORKFORCE DEVELOPMENT TRAINING FUNDS

The Board authorized the allocation of a portion of the 2012-2013 Workforce Development Training Funds as outlined below: Fiscal consideration: \$988,010 – 2012-2013 Education Trust Fund Workforce Development Training Appropriation

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| \$ 69,000 | Bevill State Community College |
| \$195,440 | Calhoun Community College |
| \$187,470 | Faulkner State Community College |
| \$229,300 | Gadsden State Community College |
| \$174,750 | Jefferson State Community College |
| \$132,050 | Wallace State Community College – Hanceville |

ALABAMA COMMUNITY COLLEGE SYSTEM
ALLOCATION OF 2012-2013 SPECIAL POPULATIONS TRAINING FUNDS

The Board authorized the allocation of a portion of the 2012-2013 Special Populations Training Funds as outlined below. Fiscal consideration: \$2,560,420 – 2012-2013 Education Trust Fund Special Populations Training Appropriation

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| \$368,600 | Alabama Technology Network |
| \$150,750 | Bevill State Community College |
| \$ 84,000 | Bishop State Community College |
| \$ 87,400 | Calhoun Community College |
| \$107,800 | Chattahoochee Valley Community College |
| \$192,410 | Drake State Technical College |
| \$469,410 | Enterprise State Community College |
| \$ 22,500 | Ingram State Technical College |
| \$279,000 | Jefferson Davis Community College |
| \$159,600 | Lurleen B. Wallace Community College |
| \$144,000 | Northeast Alabama Community College |
| \$195,520 | Northwest-Shoals community College |
| \$ 40,000 | Shelton State Community College |
| \$ 90,030 | Snead State Community College |
| \$ 30,000 | Trenholm State Technical College |
| \$139,400 | Wallace Community College – Dothan |

ALABAMA COMMUNITY COLLEGE SYSTEM
ALLOCATION OF 2012-2013 SPECIAL POPULATIONS TRAINING FUNDS
READY-TO-WORK PROGRAMS

The Board authorized the allocation of a portion of the 2012-2013 Special Populations Training Funds for Ready-to-Work programs as outlined below. Fiscal consideration: \$1,046,000 – 2012-2013 Education Trust Fund Special Populations Training Appropriation

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| \$ 21,000 | Alabama Southern Community College |
| \$105,000 | Bevill State Community College |
| \$ 36,000 | Bishop State Community College |
| \$ 50,000 | Central Alabama Community College |
| \$ 40,000 | Chattahoochee Valley Community College |
| \$ 30,000 | Drake State Technical College |

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| \$ 36,000 | Faulkner State Community College |
| \$ 60,000 | Lawson State Community College |
| \$ 22,500 | Lurleen B. Wallace Community College |
| \$ 22,500 | Northeast Alabama Community College |
| \$ 98,000 | Northwest-Shoals Community College |
| \$103,000 | Reid State Technical College |
| \$135,000 | Shelton State Community College |
| \$ 45,000 | Snead State Community College |
| \$ 27,500 | Southern Union State Community College |
| \$ 27,500 | Trenholm State Technical College |
| \$ 50,000 | Wallace Community College – Dothan |
| \$ 87,000 | Wallace State Community College – Hanceville |
| \$ 50,000 | Wallace State Community College – Selma |

REID STATE TECHNICAL COLLEGE
ADDITION OF INSTRUCTIONAL SITE

On motion by Mrs. Ella Bell, second by Dr. Elliott, and with Mr. McKinney voting no, the Board approved an additional instructional site for Reid State Technical College for academic year 2012-13. Fiscal consideration: \$4,000 per month rental (\$48,000 yearly)

SECTION VIII
(EXECUTIVE AND LEGAL)

ADOPTED

On motion by Mrs. Ella Bell, second by Dr. Richardson, the Board voted unanimously to adopt the following six (6) items:

ATHENS STATE UNIVERSITY
CONVEYANCE OF REAL AND PERSONAL PROPERTY
OTHER POSSIBLE AUTONOMY ISSUES

The Board authorized items relating to the implementation of an autonomous governing board for Athens State University effective October 1, 2012, including: conveyance of property deeds from Alabama State Board of Education to Athens State University; conveyance of current personal property (including automobile titles, etc.) from Alabama State Board of Education to Athens State University; a new tuition waiver agreement between the Alabama Community College System and Athens State University; the execution of an agreement providing for the assumption of liability for outstanding bonds; and action for other autonomy issues as may be identified. At that time, documents relating to owned property (both real and personal) should reflect the legal name of 'Athens State University' rather than the Alabama State Board of Education. Due to previously issued and outstanding bonds issued by the State Board of Education on behalf of Athens State University, an agreement between the two entities is necessary in order for Athens State University to assume financial responsibility for the bonds. Fiscal consideration: None

JEFFERSON DAVIS COMMUNITY COLLEGE
ACCEPTANCE OF DONATION OF REAL PROPERTY

The Board authorized the President of Jefferson Davis Community College to acknowledge and accept the gift of approximately 40 acres of land located directly across the street from the main entrance of the Brewton Campus. Fiscal consideration: \$3,500 – Current Unrestricted Fund

SNEAD STATE COMMUNITY COLLEGE
ACCEPTANCE OF DONATION OF REAL PROPERTY

The Board authorized the President of Snead State Community College to accept the donation of property located at 9855 AL Hwy 168 in Boaz, Alabama. Fiscal consideration: \$4,000 – Current Unrestricted Fund

JAMES H. FAULKNER STATE COMMUNITY COLLEGE
PURCHASE OF REAL PROPERTY

The Board authorized the President of Faulkner State Community College, subject to review by the Chancellor and the Chancellor's legal office, to purchase property located on Highway 59 South, Gulf

Shores, Alabama. This purchase must be executed within six months. Fiscal consideration: \$305,200 – College Plant Fund (Unexpended)

NORTHWEST-SHOALS COMMUNITY COLLEGE
PURCHASE OF REAL PROPERTY

The Board authorized the President of Northwest-Shoals Community College, subject to review by the Chancellor and the Chancellor's legal office, to purchase property located at 1400 East Avalon Avenue, Tusculumbia, Alabama. This purchase must be executed within six months. Fiscal consideration: \$615,000 (\$200,000 – Current Unrestricted Fund; and \$415,000 – PSCA Funds)

MARION MILITARY INSTITUTE
FOUNDATION BOARD OF ADVISORS MEMBERSHIP

The Board reappointed Mr. Robert B. Geddie, Jr., to the Marion Military Institute Foundation Board of Advisors as provided by state law. Fiscal consideration: None

ALABAMA STATE BOARD OF EDUCATION
AUDIT COMMITTEE APPOINTMENTS FOR 2012-2013

On motion by Mrs. Ella Bell, second by Dr. Elliott, the Board voted unanimously to appoint to the Audit Committee for fiscal year 2012-2013 Dr. Yvette Richardson, Dr. Charles Elliott, and Mrs. Betty Peters.

SHELTON STATE COMMUNITY COLLEGE
RESIGNATION OF THE PRESIDENT

On motion by Mrs. Hunter, second by Mrs. Ella Bell, the Board accepted the resignation of Dr. Mark Heinrich as President of Shelton State Community College effective September 21, 2012. Fiscal consideration: None

SECTION IX
(SUBSIDIARY ACTIONS)

H. COUNCIL TRENHOLM STATE TECHNICAL COLLEGE
IMPLEMENTATION OF A REDUCTION-IN-FORCE PLAN

On motion by Mr. McKinney, second by Dr. Richardson, the Board voted unanimously to remove this item from the table for consideration. On motion by Mr. McKinney, second by Dr. Elliott, and Board voted unanimously to authorize Trenholm State Technical College to implement a reduction-in-force plan pursuant to State Board of Education Policy 624.01 and the Guidelines for Implementation of Board Policy 624.01 approved by the State Board of Education for the College on May 28, 2009. Fiscal consideration: Approximately \$1,063,190 in salaries and benefits will be saved.

SECTION X
(CHANCELLOR'S REPORT)

Interim Chancellor Susan Price called on Michelle Sylvester to present to the Board information regarding the changes to the Pell Grant program and the impact of those changes on the two-year college System. Dr. Sylvester gave her presentation and answered questions from Board members.

Ms. Price reported to the Board that the Department had a staff meeting following the September 20 special called meeting in which the Board appointed Dr. Mark Heinrich as Chancellor. Dr. Heinrich was introduced to the staff and was well received. She asked Dr. Heinrich to announce to the Board the appointment of Mr. Steven Fair as interim president at Shelton State Community College, which he did. Ms. Price then updated the Board on her travels, events attended, and meetings with legislators and others. She gave the Board an update on the Marketing/Rebranding project and the funding formula initiative. Consultants brought to the funding formula committee issues with college facilities (deferred maintenance), a need for a statewide study of college service areas, a need for statewide assessment, a need for a comprehensive facilities plan, and a need for a PR campaign. She stated that she feels confident the consultants will have draft recommendations ready in November.

Ms. Price also reported that an internal committee (including some president) is reviewing the Accelerate Alabama Plan, and anticipate incorporating pieces of the Plan into the budget request for the upcoming

year. Also included in the budget request will be a need for technology necessary to show accountability and return on investment with the money received from the legislature.

DATE AND LOCATION OF NEXT MEETINGS

The next work session for postsecondary matters is scheduled for Thursday, October 11. The next regularly scheduled Board meeting for postsecondary matters will be held on Thursday, October 25, followed by a work session for the November meeting. All of these meetings will be held in the Board Room of the Alabama Center for Postsecondary Education.

ADJOURNMENT

On motion by Mrs. Hunter, second by Dr. Richardson, the Board voted unanimously to adjourn the Postsecondary Education meeting at 10:28 a.m.

Vice President

Interim Chancellor