

meet requirements at the transfer institution. Even though all general education course work in Areas I through V will transfer, the specific Area V courses required for a major at different four-year institutions may vary. It is, therefore, most important that students consult their advisors as well as the catalog of the institution to which they wish to transfer to ensure proper transfer credit. It is also advisable that students contact an academic advisor at the senior institution who can provide definitive advice on major course requirements.

Planning for transferring

The Associate in Arts and Associate in Science degrees, requiring a minimum of sixty and a maximum of sixty-four semester hours, are planned sets of courses leading to baccalaureate degrees. Associate in Arts and Associate in Science degree students do not officially major in an academic discipline at CVCC. Majors are defined by the institution to which these students transfer. Associate in Arts and Associate in Science degree students are assigned to advisors on the basis of intended majors or fields of interest indicated. Students planning to transfer to a senior institution should decide as early as possible the college and program to which they will transfer.

Transfer guides have been developed for Alabama's colleges and universities. Chattahoochee Valley Community College provides transfer guides and agreements for state colleges and universities through the Statewide Transfer and Articulation Reporting System (STARS) program. Templates approved by the Articulation and General Studies Committee (AGSC) are available in CVCC advisors' offices and in the Office of Counseling and Advising. (Also see Internet <http://stars.troy.edu>.)

STARS is a computerized articulation and transfer planning system used to inform Alabama community college students about degree requirements, course equivalencies, and other transfer information pertaining to specific majors at each state-funded four-year institution. STARS is an efficient and effective way of providing students, counselors, and educators with accurate information upon which transfer decisions can be based. The STARS database, if used properly, can prevent loss of course credit hours, provide direction for scheduling course work, and ease the transition from one institution to another. ***Students should request their guides or agreements when they meet with their academic advisors during orientation.***

To ensure proper interpretation of the AGSC guides/agreements, students who have completed postsecondary coursework at other institutions should request an evaluation of their courses by their intended transfer institutions before registering for classes at CVCC. While CVCC makes every effort through advising and printed materials to provide accurate information to meet transfer and degree requirements, it is the student's responsibility to select and register for courses needed to meet those requirements.

In addition to following the transfer guide, students are advised to personally contact their transfer schools to verify specific admissions and course requirements for their majors.

CVCC's academic advisors assist students in planning transfer programs. *Students should consult with their academic advisor before registering each term.*

AGSC templates and/or articulation guides are available in the following areas.

Designations in parentheses refer to specific colleges.

- Accounting (use Business template/guide)
- Adult Education (AU only)
- Advertising
- Agricultural Economics (AU only)