

Screenshot of Contact Information in Blackboard Courses (Distance Ed Coordinator)

The screenshot shows a Blackboard course page for 'ENG101IN.Sp2013'. The page is titled 'Instructor Contact' and contains three main sections of information:

- Instructor Contact Information:** Lists the instructor as Dr. Greg Spence, located in IPAC - 110. Contact details include phone (334-291-4961), email (greg.spence@cv.edu), and office hours for Spring 2013: Mon/Weds (10AM-12:15PM; 3:15-5:00PM) and Tues/Thurs (10:45-11:45AM; 2:45-3:45 PM). A note specifies that 10AM-12 PM are set aside for writing lab. Appointments are preferred in advance, and the email response time is 24 hours weekdays (Monday-Thursday, not available Friday). The Division Chair is Andy Scales, IPAC 114, 334-291-4960.
- To Contact the Instructor:** A note stating that since the instructor teaches multiple sections of English courses, students should state their name and course when calling or emailing. Questions should be detailed but also relatively brief to facilitate access to student records and a quicker response.
- Distance Education Coordinator Contact Info:** Lists Ms. Debra Plotts as the Distance Education Coordinator. Contact details include telephone number (334-214-4866), email (debra.plotts@cv.edu), and office (IPAC201).

The left sidebar shows the course navigation menu, including 'Home Page', 'Instructor Contact', 'Course Information- Syllabus - Writing Lab Info and Hours', 'Assignments (Wks 2-15)', 'ORIENTATION (DUE WK 1)', 'QUIZZES', 'Course Documents and Writing Skills tutorials', 'Discussion Board- DB POSTS and ESSAY 2 SIGN UP HERE', 'Tools', 'Groups', 'Home Page', and 'Help'. The 'COURSE MANAGEMENT' section includes 'Control Panel', 'Files', 'Course Tools', 'Evaluation', 'Grade Center', 'Users and Groups', 'Customization', 'Packages and Utilities', and 'Help'.