

**FORM A - Department Budget Request (General Operations)**  
**BUDGET REQUEST FOR FISCAL YEAR 2012-2013**

Department Name: \_\_\_\_\_  
 Department Code: \_\_\_\_\_

**FOR ON-GOING EXISTING OPERATIONS**

**REQUESTED DEPARTMENTAL EXPENDITURES -**

**Object Code Justification:**

	Approved 2011-12 Budget	Budget Request Adjustment	Request 2012-13 Budget	Approved 2012-13 Budget
601 In-State Travel		\$0		
602 Out-of-State Travel		\$0		
603 Freight		\$0		
604 Communications		\$0		
605 Postage		\$0		
606 Maint. & Repairs		\$0		
607 Service Contracts on Equipment		\$0		
612 Operating Lease Payments		\$0		
613 Rent On Equipment		\$0		
614 Rent On Facilities		\$0		
616 Insurance & Bonding		\$0		
617 Subscriptions		\$0		
618 Memberships		\$0		
619 Printing, Repro. & Binding		\$0		
622 Professional Development		\$0		
624 Legal Services		\$0		
626 Accounting/Auditing Services		\$0		
628 Other Professional Fees		\$0		
639 Other Contractual Services		\$0		
641 Materials & Supplies		\$0		
642 Computer Software		\$0		
643 Non-Capitalized Tech. Equip		\$0		
645 Non-Capitalized Equip & Fur.		\$0		
665 Honorariums		\$0		
666 Awards and Prizes		\$0		
667 Advertising & Promotions		\$0		
701 Books		\$0		
677 (LRC Only - Audio Visuals		\$0		
710 Furniture & Equipment (\$5,000 or more per item)		\$0		
781 Alterations		\$0		
782 Tech Fee Equipment (\$5,000 or more per item)		\$0		
Other:		\$0		
<b>2012-13 DEPARTMENT BUDGET REPORT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Approved by Budget Coordinator:

\_\_\_\_\_  
 Signature Date