

POLICY NAME:	811.01: Attendance: General
EFFECTIVE:	Fall Semester Issued 09-25-08
SUPERSEDES:	
SOURCE:	
CROSS REFERENCE:	

1. Each institution must develop a policy on attendance consistent with the State Board of Education Guidelines associated with this policy. Such a policy should address student absences; students' responsibilities and appeal rights; and, instructors' responsibilities, including attendance taking.
2. The Attendance Policy must be in writing and published in appropriate college documents, including, but not limited to, the *College Catalog*, the *Student Handbook*, each course syllabus, and the College website.
3. It is the State Board of Education's intent that System institutions retain the designation of "non-attendance taking" for the purposes of Title IV.
4. This policy will become effective Fall Semester 2009.