

Minutes of the
Career Technical Advisory Meeting
April 12, 2012
Phenix City Room

Present (Nursing/Medical Assisting Advisory Committee): Annie Garrard (Doctor's Hospital), Tabatha Jones (MACH), Kelli Leak (PCBOE), Resa Lord (HS Chair, CVCC), Sonia Hollett (HS Coordinator, CVCC), Shawneen O'Neill Collins (Faculty, CVCC), Gwendolyn McIntosh (WCGRH), Judy Ennis (Faculty, CVCC), DaNita Perry (PCBOE), Ritu Chandra (PCC), Gerri Brooks (WCGRH), Wendy Woodall (MACH), Shelly Holt (Faculty, CVCC), Sumer Buckner (CR), Delicia Williams (SF), Joyce Ransefore (WCGRH), Dean Ormond (Dean of WFD)

Welcome and College Updates

Dean Ormond introduced the following new appointments at CVCC:

- Dean Cook, Interim Dean of Instruction
- Shelly Holt, full-time instructor for Medical Assisting
 - With a full-time Medical Assisting instructor in place, CVCC will begin work on accreditation for the MAT program.

Applied Technology

Workforce Development has received a \$65,000 grant to secure the remaining equipment needed to complete the workshop for Industrial Maintenance, Heating and Ventilation. Dean Ormond reviewed the enrollment numbers for Career Technical programs with the committee and stated the enrollment has doubled from fall to spring. A new full-time instructor is needed.

Additional training is available to students enrolled in the Applied Technology programs such as fork lift training and a 10 hour OSHA certification which will benefit all students who complete the program.

EMT

15 students are currently enrolled in the Advanced EMT course. A new full-time instructor is needed.

Nursing

There is an ongoing search for two full-time nursing instructors.

QEP Discussion and Survey

Anne Messner, Debra Plotts, and Vicki Williams (CVCC Faculty/Staff) have surveyed CVCC faculty, staff, and students in regards to Student Learning Outcomes (SLO's). Surveys were distributed to all committee members present. The QEP committee has brainstormed ideas applicable to the most essential areas in Workforce Development such as:

- Grammar
- Effectiveness of communication
- Ability to read and follow directions
- Ability to read professional material

- Work habits
- Using time at work appropriately
- Computer skills
- Mathematical applications
- Measurement

Committee will choose 3/5 areas which will most positively impact the college and work on these areas.

Instructions for Division/Department Meetings

Committee members were instructed to report to different classrooms for individual Career Technical meetings.

Division/Department Meetings

New members of the committee introduced themselves.

Nursing program updates:

- CVCC approved the hire of two new full-time nursing instructors. Interviews will commence soon. Only nurses who are Master's prepared may apply.
- Nursing programs may expect a boost in enrollment with the hire of additional faculty.
 - The goal is to completely split the Associate Degree in Nursing students and the students enrolled in the Licensed Practical Nursing program.
- Adjuncts for both Nursing and the Medical Assisting program are needed – lab instructors especially
- A new course has been added to the Medical Assisting program - MAT 221: Medical Transcription. This course will be offered in the fall semester.

Resa Lord introduced Shelly Holt as the new full-time Medical Assisting instructor.

Resa Lord announced the NLNAC visit is scheduled for October 2-4th for both the LPN and ADN programs. Clinical organizations will be contacted for site visits. The Medical Assisting program will also seek accreditation at the state level by CAAHEP. R. Lord explained that CVCC is currently accredited by the Southern Associate of Colleges and Schools, Commission on Colleges and the Nursing programs are approved by the Alabama Board of Nursing. NLNAC is an optional accreditation which is sought by most programs. Being accredited by NLNAC makes it easier for graduates to continue their education at the Bachelor's or Master's level.

Resa Lord discussed changes to the Nursing program curriculum, including:

- **HESI to ATI**
 - This change will make a huge impact on future students. ATI will include a live review at the end of the program. The upper level ADN class recently took a comprehensive assessment which resulted in 18/20 students passing.
 - ATI bases their tests on a NCLEX test plan – students are given two opportunities to pass at the appropriate proficiency level.
 - Dr. Chandra asked what the difference was between HESI and ATI.
 - R. Lord responded that HESI was not meeting our student needs. HESI was not user-friendly, access to materials was limited, there were no remediation plans in place. ATI offers a live review to the students at the

end of the program and may build focus reviews for remediation. ATI also remains available to students up until they pass NCLEX.

- Expanded Clinical Opportunities
 - CVCC now has clinical contracts with Growing Room, Lanier, Pediatrics, Regional Rehabilitation and also participates in a number of disaster drills (including one on April 24th), Kid Check, Russell County Elementary and School Nurse opportunities

R. Lord announced LPN graduation will take place on August 26th. There are currently 12 students enrolled in the program.

- The number of students interested in the Licensed Practical Nursing program is declining.

R. Lord announced ADN graduation will take place May 8th in the Instructional and Performing Arts Center Auditorium. 20 students may potentially graduate (pending final exams). Three students from this class were selected for the All Alabama Academic Team. Gwendolyn Luke (one of the award winners) won a \$1000 scholarship.

Applications are still being accepted for the 2012-2014 ADN program and the 2012-2013 LPN program. The deadline to apply is April 13, 2012 by 12:00 p.m. EST.

- 40 applicants will be accepted for the ADN program with 10 alternates. This number may expand pending increase to faculty.
- 24 applicants will be accepted for the LPN program with 10 alternates.

17 students were admitted into the 2012-2013 Mobility class.

Changes made to Medical Assisting include the implementation of a structured curriculum (beginning fall semester). 12 students will graduate from the Medical Assisting program in May.

R. Lord announced the 1st annual Health Careers Job Fair, to be hosted in the Instructional and Performing Arts Center Atrium on April 25th from 10:00 a.m. – 2:00 p.m. Registration forms and letters of invitation were mailed out to all clinical agencies for participation. As of this day, only two agencies had responded with interest. S. Hollett distributed information and collected business cards from present advisory members to forward information regarding job fair.

Agency Updates

West Central Georgia Regional Hospital (WCGRH)

- 26 RN vacancies
- No LPN vacancies
- Interested in job fair

Martin Army Community Hospital (MACH)

- ROTC Cadets in summer
- Two CVCC ADN students placed in the ER for preceptorship
- MACH only hires applicants with at least one year of experience
- New facilities in 2014 which will include main hospital and outpatient clinics

St. Francis (SF)

- Need psych nurses
- Interviewing ADN graduates
- Train new residents twice a year
- Construction is currently going on – expected date of completion is 2013
- Rotation at the Bradley Center

Columbus Regional (CR)

- Urgent Care Center
- Open by June 1st
- Hiring LPN's and MA's
- JIMS Program is going well
- Accepting new graduate applications
- Currently have multiple vacancies
- Women and children's pavilion

Next meeting is scheduled for November 8, 2012.

Respectfully submitted by,
Sonia Hollett, Health Sciences Coordinator