

LIBRARY ORIENTATION



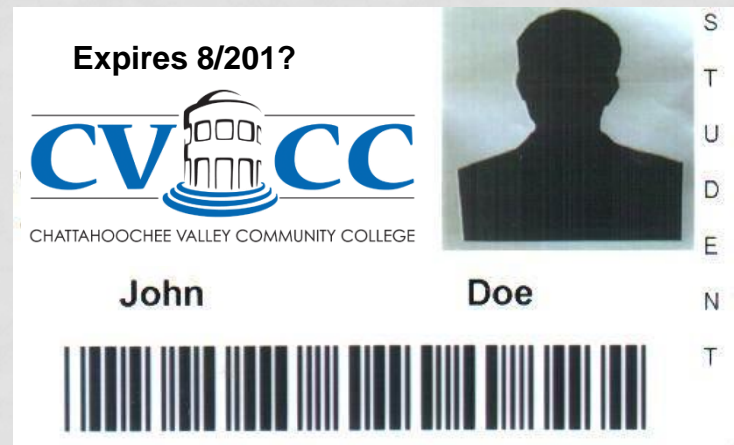
LIBRARY ORIENTATION

CHATAHOOCHEE VALLEY COMMUNITY COLLEGE



LIBRARY USER POLICY


- CVCC student ID cards are used as library cards and print/copy cards.
- Materials for general circulation can be checked out for 4 weeks and 2 renewals are allowed.
- Overdue fines are 20 cents per day per book with maximum of 25 dollars per book.
- Students with any charges associated with their accounts will be placed on library hold.
- Students with library hold won't be able to register for new semester, receive transcript, or graduate.
- You may access the full version of [the LRC Policy and Procedure Manual](#) through our [blog](#).






COLUMBUS TECHNICAL COLLEGE(CTC)

- Currently enrolled CVCC students may use the CTC library facilities and resources.
- Students need to present the library staff at CTC:
 - a current CTC/CVCC Library Card
 - a valid photo ID
- CTC/CVCC Library Card can be obtained at the Information Center in the library.
- 5 items can be checked out at any time at the CTC library.
- Students are responsible for the return of all library materials and paying fines associated with the accounts.

 **COLUMBUS TECHNICAL COLLEGE**
A Unit of the Technical College System of Georgia

 **Chattahoochee Valley Community College**

LIBRARY CARD

Expires _____

Name _____

Signature _____

Student No. _____

FALL WINTER SPRING SUMMER

ADDRESS

The bearer of this card is entitled to borrow materials from Columbus Technical College / Chattahoochee Valley Community College and are subject to rules and regulations of the lending library. This card is not transferable, and must be presented with a valid ID card from the issuing institution and a picture ID when borrowing.

LIBRARIAN



WHERE TO FIND US? THE LRC BLOGS

The LRC Blog

Resources Library Instruction Interlibrary Loan New Acquisitions Search this website... GO

Textbooks on Reserve

8:34 AM Posted by Library Staff 0 comments
The LRC has textbooks on reserve for most of the courses CVCC offers. Click here to check the full list of the available textbooks for Fall semester 2010.

All textbooks are for in-library use only. A valid picture ID card is required to use these books.

Google Instant searches as you type

3:59 PM Posted by Library Staff 0 comments
The following article was posted on Sep 8, 2010 2:40 pm by Lex Friedman, Macworld.com.

Google on Wednesday introduced a major overhaul to its familiar homepage. Now, in addition to offering search suggestions as you type, you'll actually see search results generated with each keystroke, too.

According to Google, Google Instant takes advantage of the fact that we Internet searchers can read about ten times faster than we can type. By saving two to five seconds per search, Google says, the company could theoretically end up saving "more than 3.5 billion seconds a day. That's 11 hours saved every second." In early testing, I'd barely finished typing "Lex F" before a pageful of ego-boosting results appeared on my screen. Whether Google Instant offers enough to get me to stop using my browser's built-in search bar, only time will tell. And thanks to Google Instant, I may suddenly have a lot more of said time.

Google is rolling out the feature over time, warning that it may be "a couple of days" before the feature is available to every Google.com visitor.

VIRTUAL REFERENCE

Ask a question

Library Staff is online

Type here and hit enter to send a private message.

edit nickname: meeboguest370119

get meebop

HOURS AND CONTACT INFORMATION

Hours of Operation
Monday - Thursday: 8:00am - 9:00pm
Friday: 8:00am - 3:45pm
Saturday: 10:00am - 3:00pm

Contact Information
Phone: (334) 291-4978
E-mail: librarian@cv.edu

THE LRC'S VIRTUAL TOUR

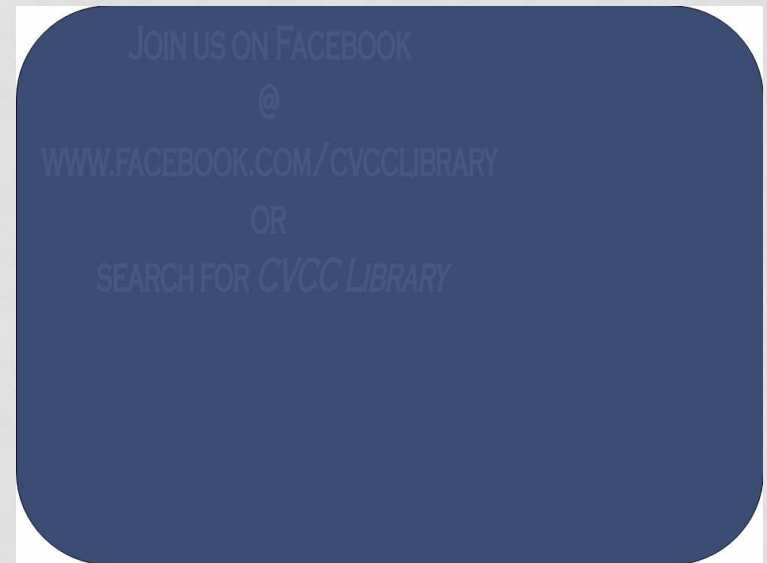


- The library blogs can be accessed at <http://thelrcblog.blogspot.com>
- The library maintains five blogs:
 - The LRC Main Blog
 - The LRC Resources
 - The LRC Instruction
 - The LRC Interlibrary Loan
 - The LRC New Acquisitions
- The library blogs provide students with the most updated information on library related topics and issues.



WHERE TO FIND US? FACEBOOK

- The library Facebook can be accessed at www.facebook.com/cvcclibrary.
- The library Facebook page provides:
 - A platform for students to communicate with the library staff.
 - Updated information on library topics and issues
 - Photos and video clips about the library





WHERE TO FIND US ? THE LRC WEBSITE

CVCC | CHATTAHOOCHEE VALLEY
COMMUNITY COLLEGE

PIRATES

Home | About Us | Current Students | Future Students | Programs | Athletics | Alumni/Friends | Intranet

Connect
Pirate Web | Email: Student | Employee

Distance Learning
Blackboard | Are You Ready? | Support

Financial Aid
Forms | How Do I Apply? | Types of Aid

Learning Resource Center
Search Catalog | Online Resources | LRC Blog

Military & Veterans
Ft. Benning | GI Bill | Military Spouse

Workforce Development
Adult Ed | Continuing Ed | Industry

CVCC Foundation Scholarships Available for Fall 2012

COLLEGE CALENDAR
Last Day of Classes: Term II and Regular Term
24 Jul 2012

NEWS & EVENTS
Fall 2012 Course Schedule Available
Click the cover below to view the courses

Search... Search

f YouTube B5

- Library website can be accessed at www.cv.edu.
- The information available at the website:
 - The library online catalog
 - Interlibrary loan
 - Library resources
 - Library Instruction
 - Interlibrary loan
 - Library acquisitions
 - Library blogs
 - Online chat with librarian




TRY THIS SERVICE! VIRTUAL REFERENCE


- The library provides virtual reference service using [Windows Live Messenger](#)
- The service is available through the library blogs and the library website during library operational hours.
- To use the service:
 - click on “Begin a conversation”
 - At the next screen, you may type your name in the text box or login as a “Visitor”.
 - Type the captcha (the characters from the image on the screen) into the text box and click on “Submit”.
 - Enter your question and click on “Send”

VIRTUAL REFERENCE

Windows Live Messenger Beta Help ▾

 **Librarian** (Online)

Begin a conversation



The library staff is available to answer your questions during library operational hours.



TRY THIS SERVICE! INTERLIBRARY LOAN

- Interlibrary loan (ILL) is to borrow materials from other libraries.
- ILL request forms can be obtained from the LRC's Information Center or downloaded from the ILL blog. Online ILL request is also available at the ILL blog.
- The ILL service is free for students.
- Delivery time for requested items varies, depending upon their availability and location of the lending library.





TRY THIS SERVICE! TEXTBOOKS ON RESERVE

- Library has textbooks on reserve for most CVCC courses.
- Textbooks are for in-library use only.
- Valid picture ID is required to use reserved textbooks.





LIBRARY RESOURCES

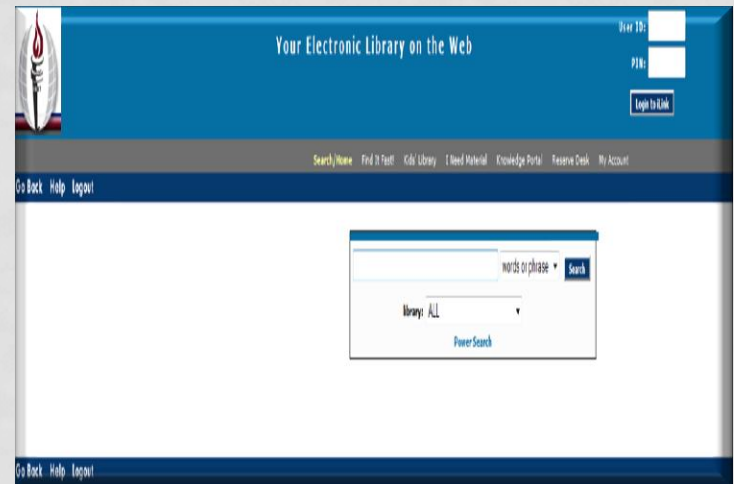
- **Print Resources:**
 - Books: 46,000 volumes
 - Periodicals: 40 titles
- **Non-Print Resources:**
 - Audio-visual materials: 1,200 items
 - E-Books: 20,000 volumes
 - Online databases





USE THIS RESOURCE! PRINTED BOOKS

- The library online catalog is accessible at the library's [website](#) and [blog](#).
- Materials that can be searched using the library online catalog:
 - Books
 - Periodicals (excludes newspapers)
 - Audio-visual materials
 - E-books (only part of the LRC e-book collection is available through the library online catalog)



USE THIS RESOURCE! E-BOOKS



- E-books are the digital version of books which you can access 24/7.
- The library e-book collection can be accessed from the library's [website](#) and the [blog](#).
- No user ID or password required when accessing the e-book collection on campus.
- Please contact the library staff for a user ID and a password for remote access.

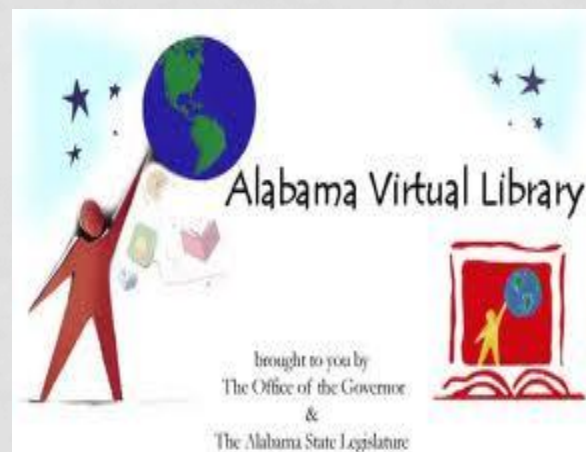


eBooks
on EBSCOhost®



USE THIS RESOURCE! ONLINE DATABASES

- Alabama Virtual Library (AVL) is primarily a group of online databases that have magazine, journal, and newspaper articles on various subjects.
- The AVL can be accessed at <http://www.avl.lib.al.us> or through [the LRC Resources blog](#).
- No user ID or password required to access the AVL in Alabama.
- Out of state access is available by obtaining a user ID and password from the library.





LET US SERVE YOU

- **Operational Hours:**
 - Monday-Thursday: 7:30am-9:00pm
 - Friday: 7:30am-2:00pm (Closed for Summer semester)
 - Closed for weekends and holidays
- **Website:** www.cv.edu/library
- **Blog:** thelrcblog.blogspot.com
- **Facebook:** www.facebook.com/cvcclibrary
- **Email:** librarian@cv.edu
- **Phone:** (334) 291-4978
- **Fax:** (334) 291-4980