

EMS 100	Cardiopulmonary Resuscitation I .....	1
HLS 215	Mass Casualty Triage Management .....	3
HLS 241	Incident Management Team Operations .....	3
<b>Homeland Security Electives .....</b>		<b>12</b>
<b>Additional certificate requirements .....</b>		<b>3</b>
*ORI 101	Orientation to College .....	1
WKO 101	Workplace Skill Development .....	2
<b>Total .....</b>		<b>28</b>

## Short Certificate - Medical Assisting

The Medical Assisting Certificate Program requires the student to complete 20 semester hours in medical assisting courses. This program will prepare students for careers in the health care field by offering courses in both the clinical and administrative functions of a physician's office.

		<b>credit hours</b>
<b>Required courses .....</b>		<b>20</b>
MAT 101	Medical Terminology .....	3
or HPS 105	Medical Terminology .....	3
MAT 102	Medical Assisting Theory I .....	3
MAT 103	Medical Assisting Theory II .....	3
MAT 111	Clinical Procedures I .....	3
MAT 120	Medical Admin. Procedures I .....	3
MAT 121	Medical Admin. Procedures II .....	3
WKO 101	Workplace Skill Development I .....	2
<b>Total .....</b>		<b>20</b>

## Short Certificate - Medical Assisting: Phlebotomy

Prerequisites for required courses in the Phlebotomy short certificate must be met before students may register for MAT 239 Phlebotomy Preceptorship. (See course description on page 186.)

The College offers a 10-hour short-term certificate in phlebotomy, which prepares the student for work in acute care settings such as major hospital laboratories, minor emergency centers, and free-standing laboratories, working under the supervision of medical laboratory technologists or laboratory managers. The courses will provide both classroom and clinical experiences.

		<b>credit hours</b>
<b>Required courses .....</b>		<b>10</b>
MAT 125	Laboratory Procedures I .....	3
MAT 215	Laboratory Procedures II .....	3
MAT 239	Phlebotomy Preceptorship .....	3
EMS 100	Cardiopulmonary Resuscitation I .....	1
<b>Total .....</b>		<b>10</b>

## Certificate - Licensed Practical Nursing (LPN)

The Licensed Practical Nursing (LPN) Program enables the student to complete a one-year curriculum leading to a certificate in Licensed Practical Nursing. This qualifies the graduate to apply to write the National Council Licensure Examination: NCLEX-PN. It is important for

\* Students may use ORI 105, Orientation and Student Success, to satisfy this requirement. Enrollment in this three credit-hour class will add two semester hours to the student's program total.

nursing students to note, however, that the review of candidates for initial and continuing licensure in Alabama will include questions concerning such things as whether they have ever been arrested or convicted of a criminal offense and whether they have ever been arrested for or convicted of driving under the influence of drugs/alcohol. Application to write the examination may be denied by the State Board on the basis of this review. Therefore, successful completion of the LPN Program does not guarantee eligibility to write the NCLEX-PN. Other states have similar stipulations regarding licensure. When the examination is passed, the student then becomes a Licensed Practical Nurse (LPN).

#### credit hours

<b>Area I:</b>	<b>Written and Oral Communication</b> .....	<b>3</b>
	ENG 101 English Composition .....	3
<b>Area III:</b>	<b>Natural Science, Mathematics, and Computer Science</b> .....	<b>11</b>
	BIO 201 Human Anatomy and Physiology I .....	4
	BIO 202 Human Anatomy and Physiology II .....	4
	MTH 100 Intermediate College Algebra or higher .....	3
<b>Area V:</b>	<b>Career and Technical Courses</b> .....	<b>35</b>
	<b>Required Field of Concentration Courses</b>	
	NUR 102 Fundamentals of Nursing .....	6
	NUR 103 Health Assessment .....	1
	NUR 104 Introduction to Pharmacology .....	1
	NUR 105 Adult Nursing .....	8
	NUR 106 Maternal and Child Nursing .....	5
	NUR 107 Adult/Child Nursing .....	8
	NUR 108 Psychosocial Nursing .....	3
	NUR 109 Role Transition for the Licensed Practical Nurse .....	3
<b>Total</b> .....		<b>49</b>

#### Suggested Course Sequence

First Term	Second Term	Third Term
MTH 100	ENG 101	NUR 107
BIO 201	BIO 202	NUR 108
NUR 102	NUR 105	NUR 109
NUR 103	NUR 106	
NUR 104		

#### Licensed practical nursing program minimum admission standards

Minimum admission standards for the Licensed Practical Nursing Program include:

1. Unconditional admission to the College.
2. Receipt of completed application for the Licensed Practical Nursing Program by the published deadline.
3. A minimum of 2.50 GPA from the last 24 hours of college credit if prior college coursework exists.
4. A minimum of 2.50 cumulative high school GPA if no prior college coursework exists (GED acceptable in lieu of high school transcript).
5. Eligibility for:
  - a. English 101 and Math 100 as determined by college policy

- b. BIO 201 during the first term of nursing courses. (As a prerequisite to BIO 201, student must successfully complete BIO 103 or achieve a passing score on the ACS approved placement exam)
- 6. Good standing with the College.
- 7. Meeting the essential functions or technical standards required for nursing.
- 8. Completion of the Test of Essential Academic Skills (TEAS) must have been taken prior to application.
- 9. Official transcripts from every college attended must be submitted to the admissions office prior to the published deadline.
- 10. Unofficial transcripts from every college attended must be submitted with the nursing application prior to the published deadline.

Admission to the Licensed Practical Nursing Program is competitive, and the number of students is limited by the number of faculty and clinical facilities available. Meeting minimal requirements does not guarantee acceptance.

### ***Calculation of points for students meeting minimum admission standards:***

After meeting all minimum requirements, applicants are rank-ordered using a point system based on:

- 1. Your score from the Test of Essential Academic Skills (TEAS).
  - a. The TEAS must have been taken within the past three years for consideration. The applicant will be given points according to percentage score equivalent.
- 2. Points from selected college courses (i.e. ENG 101, MTH 100) or selected high school courses (i.e. Algebra II or higher level math, highest level Biology)
  - a. Points are awarded according to grade earned: A = 30, B = 20, C = 10.
- 3. Students may be awarded up to 10 points as determined by college policy and procedures.
  - a. Students who have completed ENG 101 and MTH 100 (or higher) at CVCC will earn five (5) additional points.
  - b. Students who have completed ENG 101, MTH 100 (or higher), BIO 201, and BIO 202 at CVCC will earn an additional ten (10) points.

A total of 220 points are possible.

## **Nursing Assistant Program**

The Nursing Assistant Program is one semester in length, requiring the successful completion of NAS 100 - Long Term Care Nursing Assistant, a four-hour classroom and clinical course, which fulfills the requirements of the seventy-five (75) hour Omnibus Budget Reconciliation Act (OBRA) for the training of long-term care nursing assistants. After passing NAS 100, a student is eligible to take the Nurse Aide Certification Exam. Students who demonstrate competency on the exam will be placed on the Alabama Nurse Aide Registry maintained by the Alabama Department of Public Health.

Certified Nursing Assistants (CNAs) provide basic patient care under the direction of licensed nursing staff. Duties may include bathing, grooming, and feeding patients; obtaining and monitoring vital signs; ambulatory assistance; and comfort measures. Nursing assistants care for patients confined to acute care hospitals, nursing homes, rehabilitation centers, mental health centers, and their homes. Because many CNAs are employed in long-term care facilities, and because the population of older Americans is growing, there are many job opportunities available for the Certified Nursing Assistant.